At PIA Registered and apply proposal online

Proposal Approved by Administration

Then PIA Apply for the First instalment

At PIA status will display as shown in Screen Shot “Proposal Approved”

At PIA - First of all PIA needs to fill the Setup Details then move to Trainee Management.
1. Centre details of organisation.
2. Placement Company Details
3. Self Health Group details
4. Managing Committee details

After completing the Setup details PIA needs to fill the Trainee Management.
1. Trainee Registration
2. Professional Engaged(Faculty Members)
3. Batch Details

After Completing the Trainee Registration, Engaged Professional and batch details.
Batch Start date can be edit till sanction letter received. After getting Sanction letter PIA can edit the Start Date of Batch, once the Start Date edited then Start Date will be fixed and Student/Trainee details would be in editable mode till 15th day of Starting Date of batch.

Then PIA will Apply for Second instalment